

Brooklyn Scout Group Committee – Agenda

Date/Time:	31 Jan 2012, 20:00
Location	Brooklyn Scout Hall, Harrison Street

Agenda	
Welcome	Chair
Apologies	Chair
Minutes of Previous Meeting	Chair
Matters Arising	
<ul style="list-style-type: none"> • Notification of web costs by Donald to Sarah 	Donald
<ul style="list-style-type: none"> • Scarves – Gavin to notify Julia of scarf numbers required 	Gavin
<ul style="list-style-type: none"> • Investiture boxes set up by section leaders 	Section Leaders
<ul style="list-style-type: none"> • Move accounts from Westpac to Kiwibank 	Sarah
<ul style="list-style-type: none"> • Denise to check with Bob regarding being a signatory 	Denise
<ul style="list-style-type: none"> • Development of a Grants Plan – Erina/Louise 	Erina
<ul style="list-style-type: none"> • Grant ideas to Erina by Christmas 	Erina
<ul style="list-style-type: none"> • Activity Plans by second week of Jan 2012 	Duane/Denise/Rebekah
<ul style="list-style-type: none"> • Hall Structural Assessment 	Erina (and now Gavin)
<ul style="list-style-type: none"> • Distribution of hall maintenance documentation 	Erina
<ul style="list-style-type: none"> • Hall Vision Session – complete 	Erina
<ul style="list-style-type: none"> • Fundraising forecasting activities document by 15 Jan 	Sarah
<ul style="list-style-type: none"> • Seek Brendan’s advice for fundraising plan 	Chris
<ul style="list-style-type: none"> • Introductory Newsletter by end Dec 	Donald
<ul style="list-style-type: none"> • Denise & Duane to confirm Term 1 Start dates 	Denise & Duane
<ul style="list-style-type: none"> • Skeleton budget to be developed by end of Jan 	Sarah & Chris
<ul style="list-style-type: none"> • Working bee on Wed 1 Feb 	All
<ul style="list-style-type: none"> • Hall cleaning job description for publishing on web 	Sarah
Correspondence	Chair
Leaders reports/updates	Leaders
Treasurers report	Treasurer
General Business <ul style="list-style-type: none"> • Review Activity Plans • Review Grants Plans • Review 2012 Budget • Report back on Hall Development Meeting – next steps • Comms & Marketing • Any other business 	
Set date for next meeting	
Finish	21:30