

## Section Leaders Meeting Agenda

**Sunday 17<sup>th</sup> February 2013 7.30pm**

### **Present:**

Gavin McGlashan (chair), Bob Bevan Smith, David Thornburrow, Denise Church (minutes)  
Terry Poll, Sue Devereux

### Apologies:

Duane Stewart, Andrew Simes

### **1. Welcome pack**

Thanks to Jenny: good that this will now cover all sections.

### **2. Section roundup**

#### **2.1 Keas**

David Thornburrow has joined us as Kea leader and has put in a warrant application which Gavin will forward to Scouts NZ.

Keas as started with 6, some regulars still to reappear, expect around 12 keas this term.

#### **2.2 Cubs**

Sue reported: Cub camp planned for 8 - 10 March

Programme sorted for Term 1. Will be following national programme, which is well suited to seasons. Archery course to be organised Bob suggests Randwick archery club Petone and also Tawa archery club.

No drop off in numbers, still have 28/29 cubs, could go higher. Some of them due to go up to scouts mid Term 1, arrangements for transfer to be confirmed: Denise to talk to Duane to pin down a date for transfer.

Ideal number is about 25 attending. If everyone turned up every week, then consider 2 cub packs. David is also willing to help with Cubs.

Bob noted need to understand age structure of Cub pack, so that we can plan ahead.

Preferable to have two cohorts of transfers to scouts: mid term 1 and mid year

***Denise to ask Jenny for age structure graph for all sections***

#### **2.3 Scouts**

Andrew Simes warrant application has gone in. Also a new application from Oliver Mander, father of Thomas (scout) and Lucas (cub).

About 18 at start of term (two left, replaced by one new/ one return); two prospective new scouts, so up to 23 prospective with cubs moving up. With the patrol system working well, we can accommodate higher numbers but hall space is an issue. Good quality downstairs area would be useful. With current facilities, up to 25/30 would be okay for scouts as maximum number.

Noted availability on Scouts NZ website of new kea/cub/ scout guide books: very useful as activity reference and for essential background to achievement badges.

#### **2.4 Venturers**

Vic and Terry are leaders

First night back last Weds – spent planning the next 2 terms. Important to get the Term plan up on the website (Terry to encourage)

Four Venturers: noted that some are keen to go to a larger group. Senior scouts have been invited to some activities to help make the link.

Agreed that even at double the current size, the Venturer section is not viable. Options are to migrate our Venturers to another group (preferably meeting Weds evening) or grow a viable Venturers section at Brooklyn. This would require a younger leader with experience, knowledge and energy

***Gavin and Terry will activate search for possible Venturer leaders; Denise to check with Kelburn re their intentions***

### **3. Coordinating Activities**

3.1 Cubs have camp for 8 to 10 March

**3.2 Group camp option:** Alaigne and Emerald propose a Group camp for 12/13 April. Gavin and Sue are not available that weekend, and Group Leader wishes to attend Group camp. Suggested alternative date is 19/21 April, first weekend of school holiday. Note that 19 is Anzac collection day. Scouts need to participate in collection to receive RSA poppy badge.

***Bob and Denise to transmit revised date of 19/21 April to Scouts.***

### **3.3 Mudslide Day**

Cubs and Scouts: take a friend challenge

We will attend Paparangi, Mark Ave start 10am finish 2pm

Terry will be on site at Paparangi

Scouts – patrol leaders - to be asked to arrange group transport

### **4. New Leaders**

Oliver Mander and David Thornburrow, see above. Denise noted that Hutt Zone are running initial leader training on March 23.

### **5. Scarf Badges on Uniforms**

Wellington Zone badge should be on uniform, and Brooklyn 1909 badge should now be on left shoulder of uniform. Suggested that we use the windmill logo as basis for a new scarf badge. Agreed that we should continue to use existing stock of scarves with badges as they are.

***Gavin to arrange competition for cubs and scouts to design new badge, closing by 2 April. Suitable prize to be organised by Gavin.***

### **6. Jamboree**

Denise introduced main points from paper discussed by Scout Section leaders.

Leaders agreed that we should aim for fundraising that covers 80% for 3 (or possibly 4) line leaders then youth and staff/venturers YST (up to 6);

Agreed that a good basis for fundraising would be to expect each scout attending (and receiving support from Group fundraising) to put in 40 hours fundraising work over the year – approximately 10 hours per term. Older Scouts can do Stadium duty, all scouts can do BBQs, firewood etc. Parents need to be actively involved and fundraising can be done by

Patrols.

*Denise to amend the paper and circulate for Committee meeting*

*Gavin to identify firewood options*

### **7. Mobilize project**

Mobilize is back on 18<sup>th</sup> -31<sup>st</sup> March – all leaders to promote

### **8. Scholarships for Outward Bound**

Terry to inform Venturers

### **9. Activity Intention forms**

Gavin asked all leaders to improve our timeliness and consistency in preparing forms, including signatures, as he needs to forward these to Zone Leader. Denise noted that Scouts are often preparing intention forms, RAMS etc as part of their achievements so there is a lot of to-ing and fro-ing of electronic forms. First month of Term 1 is likely to have some forms circulated late.

Denise noted that there has been a big step up in our compliance with Forms requirements over the last two years. Gavin asked that Leaders ensure that the Intentions form is fully completed with the post trip report (2 minute report).

Noted that there is a need to have warranted leader sign off the intentions form if a warranted leader is there on the trip. This can fit alongside a senior scout being the activity leader

*Action: all leaders*

*Denise to check doodle sheet on Scouts NZ website* (done – can't identify anything other than the existing Intentions forms.

### **10. Kea/ Cub help by Scouts**

Up to 1 for keas (possibly 2 as kea numbers increase) , up to 4 for cubs. Only older scouts should be lined up for this activity, with an attempt to have balance of genders where possible. Priority should be given to those scouts doing Chief Scout Award/ and Gold badge. Invite to venturers as well

*Action: Bob and Denise to arrange a roster for attendance at Keas/ Cubs*

### **11. Planning for Ski Trip**

Denise asked whether ski trip should include invite to Cubs. Some felt that Ski Trip should be Scouts only, keeping something for Cubs to look forward to. Others relaxed.

### **11. Next meeting of Section Leaders**

Not discussed – Gavin to advise

### **12. Minutes**

Denise to circulate minutes to Section Leaders and Committee. Sue questioned whether it is appropriate to circulate these, since this is Gavin's report to Committee. Most felt it would be more useful to Committee to have pre circulated notes. Gavin will speak to these as he thinks appropriate.

**The meeting finished at 9pm**