

## Brooklyn Scout Group Committee – Agenda

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Date/Time:	Wed 28 August 2013 19:00
Location	Brooklyn Scout Hall, 24 Harrison Street, Brooklyn

<b>Agenda</b>	
Welcome	Chair
Apologies	Chair
General Business <ul style="list-style-type: none"> <li>• Brooklyn Showcase</li> <li>• Jamboree Payments</li> <li>• Jamboree Fundraising &amp; Grant Applications</li> <li>• WCC Land Lease - Update</li> <li>• Basement Update</li> <li>• Spouting Claim Resolution</li> <li>• General Business</li> </ul>	<ul style="list-style-type: none"> <li>• Gillian</li> <li>• ?</li> <li>• Erina/Sue/Jenny</li> <li>• Rex/Chris/Gavin</li> <li>• Rex/Chris/Gavin</li> <li>• Gavin</li> </ul>
Minutes of Previous Meeting	Chair
Matters Arising (see table on next page)	Chair
Correspondence (Grant Success, Transpower Application)	Chair
Temperature Check /Section Activity Summary	Leaders
Treasurers report (including Venturer funds)	Treasurer
Quartermasters Report	Quartermaster
Set date for next meeting	
Finish	21:00

Number	Date	Action	By whom	By when	Current status	Comment
13/43	07/08/2013	Confirm our interest in being in the Brooklyn Showcase and co-ordinate a Brooklyn Scouts 'stand'	Gillian		Open	
13/42	07/08/2013	Ring Andrew as soon as he is back and ask him to communicate urgently to parents re jamboree payments	Gavin	12/08/2013	Open	
13/41	07/08/2013	Meet to discuss Treasurer role and most urgent actions	Chris and Jenny	16/08/2013	Open	
13/40	07/08/2013	To consider sponsoring any shortfall in a WINZ payment being made for one child	Chris and Gavin with Leader	28/08/2013	Open	
13/39	07/08/2013	Draft a policy for committee decisions that need to be made outside of meetings	Chris	28/08/2013	Open	
13/38	07/08/2013	Contact third-party spouting people (WCS) to discuss and understand actual costs incurred, but if legal action is threatened, or if we are going to be liable for costs, to report back to the committee	Gavin and Duane	16/08/2013	Open	
13/37	07/08/2013	Communicate basement cleanup activity	Oliver	13/08/2013	Open	
13/36	07/08/2013	Contact National to update them on the lease negotiation discussions we have initiated and confirm they are comfortable with Rex continuing to progress this so that a new lease arrangement can be presented to them quickly.	Gavin	16/08/2013	Open	
13/35	07/08/2013	Identify potential small trusts to approach and who to not approach for grant applications for individuals for jamboree. Any applications prepared to be submitted via Erina to ensure co-ordination.	Erina and Sue	28/09/2013	Open	
13/34	07/08/2013	Draft a policy to clarify how jamboree fundraising money will be split, calculate what's been raised and how many hours each Scout has already done, and develop a plan of potential next events by next meeting date.	Jenny	28/08/2013	Open	
13/32	19/06/2013	Finalise the amount to be put into the new venturer account, email this amount to committee, then organise with Mel to set up the account	Oliver / Mel	31/07/2013	Open	Carry forward discussions on the firewood part
13/28	19/06/2013	Advise dates of any activities to any of Chris, Oliver, David or Andrew	All	Ongoing	Open	
13/27	19/06/2013	Subgroup to draw up a policy around hall hire and use and seek Andrew's help with checking out insurance implications if there appear to be any	Erina and Donald	28/09/2013	Open	
13/24	19/06/2013	Write up story about basement refurb and get David to publish on website	Gillian	19/07/2013	OPEN	

13/21	22/05/2013	Andrew to work with Erina to co-ordinate a grant application (for tent and gear replacement)	Andrew / Erina	30/06/2013	Open	
13/17	17/04/2013	Followup with children who decide not to stay (particularly those who have paid for the full year) and see if there are other ways we can improve the experience so they are more likely to remain.	Jenny	06/06/2013	Ongoing	
13/8	17/04/2013	Write a letter of apology to the Brooklyn garden group who wrote a letter of complaint about scrapings left in the organic garden	Gavin	22/05/2013	Open	
13/4	20/02/2013	Advertise stadium fundraiser co-ordination	Chris	30/03/2013	Open	Still no volunteer - Gavin in meantime
12/14	19/12/2012	Send power invoices to Chris to examine the rate and bills	Mel	15/02/2013	Open	
12/8	19/12/2012	re-examine the uptake of the scheme in July 2013	Committee	20/02/2013	Open	
12/2	19/12/2012	Draft the application KBCC Trust during January with the support of Sue	Erina	31/01/2013	Open	Erina to check if fund still open
10/4	12/10/2012	Report to Committee with, ideally a consensus view, on a policy for discounted subs for youth of Leaders	Leaders	15/12/2012	Open	
9/6	12/09/2012	Get Rex to get fire-rating information for the Hall	Andrew	20/10/2012	Open	Needed for insurance
9/6	12/09/2012	Get Rex to get fire-rating information for the Hall	Andrew	19/06/2013	Open	Renewed insurance in the mean time