

# MINUTES of the Brooklyn Scouts Joint Parent Leaders Committee

## Wednesday 2 November 2016

*Extraordinary meeting to decide on critical items for the AGM*

*Venue: Scout Hall. Meeting started at 6.40 pm*

### **Present**

Gillian, David, Duane, Denise, Michael, Oliver, Bob, Terry, John, Erina, Rex

### **Apologies:**

Lauren

### **AGM preparation**

- Confirm 7 pm start at 30 November
- Provide wine and juice
- Calling for nominations for the committee – Treasurer, Chair and Secretary
- Erina happy to be nominated for Chair if no-one else
- Jo is not going to continue

### **Treasurer's report**

Oliver presented the end of year accounts noting the following:

1. We were slightly under budget this year, spending \$19.5k out of our \$20.5k. This was solely due to no spend at all on leader training. (although leaders attended many courses provided by Scouts National). Hall maintenance was up on budget, but offset by underspends in other areas.
2. Other key items:
  - The Jamboree fund increased significantly on the back of fundraising and parent contributions. Note that parent contributions and deposits paid to National to date were transferred to the overall fund;
  - A "Creditor" balance was carried forward to next year, to cover expected costs / reimbursements associated with Lake Waikaremoana and the Ski Trip (note – much of this has been paid out during October);
  - A "Debtors" balance was carried forward relating to 4 youth members who have not yet paid their subscription fees (this is well down on previous year), when approx. \$1,100 was paid in this financial year. Note that 1 of the 4 has since paid.
  - Note that while the accounts show we collected \$15,425 in subs this year, this includes \$1,100 from the previous year (so it's actually only \$14,325 of which \$595 are still outstanding). We've made the call to treat outstanding balances as debtors, to give a clearer picture of subs fees in future years.

- The Deck project was closed, as per committee resolution 16/194 on Sept 7<sup>th</sup>.

The committee resolved to accept the accounts and present them to the AGM.

### Budget for 2017

Oliver talked the group through the budget for 2017. This shows an increase to account for an increase in National fees. All agreed that the budget as presented to the committee should be presented to the AGM meeting for approval.

### Subs

Oliver presented the modelling for a proposal to increase the subs. Key points included:

- Modelling – proposing we take the base fee to \$220
- Signal to the AGM that we're moving to 100% coverage - noted stadium being re-tendered next year so no guarantee of ongoing work. Based on current numbers this would be about \$280 – but a \$60 rebate would be available for those doing at least 4 hours work
- Erina noted we need to tighten wording so it's clear rebate would be for parents who support fundraising during the year.
- It was noted we would need to update the member pack
- David suggested Kea parents often have younger kids and not as available. We might want to allow Kea families more leeway as a way of hooking them in. Oliver noted we did already have a \$30 discount.
- Bob wondered if it should be only \$40 rebate (but still 4 hours). This means if we are getting \$15 per hour the group gets something.
- A discussion followed that maybe we aim for \$260 first year then signal \$280 following year
- Terry suggested leaders who have kids should automatically get the rebate. Erina noted this wouldn't need to be agreed by the AGM but could be a policy decision (which she felt was very fair).
- The group agreed with the concept of a rebate. Oliver will do some further modelling to see what the \$40 rebate (on \$260) would look like and will update the committee by email.

### Second Cubs pack

Andy presented the discussions that have happened to date.

He noted a key concern is to avoid de-stabilising the existing pack. Andy presented a plan that would step through investigating the key areas and how they might be managed.

He noted his gut feel is that Term 2 would be a better time to start it – if we go ahead. This would mean you could market in Term 1.

Committee discussion points included:

- This is an issue that comes up every year and that risks around establishing a second group could be managed
- A key first step is finding the leaders – but six have already been identified
- Some of the practical considerations have already been thought about – eg running same programme across both groups which minimises work
- There is no cost in shutting it down if we find it doesn't work.

A resolution was passed for the Cub leaders to continue exploring a second pack in line with the plan presented by Andy.

John noted a vote of thanks for Andy for his work.

**Meeting closed 7.25 pm**

**Next meeting**

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**7 December 2016**

### Record of actions from 2 November 2016

*Note a full action list is not included as this was an extraordinary meeting and actions were not updated. See Scout records on the website if you need to check your current actions.*

16/250	02/11/2016	Prepare and send a notice for the AGM	Erina / Gillian	05/11/2016	Open
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### Record of resolutions from 2 November 2016

<b>16/199</b>	02/11/2016	THAT, the Cub leaders to continue exploring a second pack in line with the plan presented by Andy.	Andy	Oliver	CARRIED U
<b>16/198</b>	02/11/2016	THAT, the annual accounts be accepted and presented to the AGM	Oliver	Bob	CARRIED U